

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING

Wednesday, December 10th, 2008, 10:00 AM

at NVTC, 4350 N. Fairfax Drive #720, Arlington VA 22203

Call-in Number: [REDACTED]

Attending:

Name	Agency/Firm	Position	Phone	E-mail
John Contestabile	MDOT	TOC Chair	[REDACTED]	[REDACTED]
Eloy Recio	VA DRPT	TOC Member	[REDACTED]	[REDACTED]
Eric Madison	DDOT	TOC Vice Chair	[REDACTED]	[REDACTED]
Emile Smith	DDOT	Emergency Homeland Security Coordinator	[REDACTED]	[REDACTED]
Matt Bassett	MDOT	TOC Member	[REDACTED]	[REDACTED]
Emeka Moneme	WMATA	Chief Administrative Officer	[REDACTED]	[REDACTED]
Darren McCoy	WMATA	System Safety	[REDACTED]	[REDACTED]
Sharief Hashim	WMATA		[REDACTED]	[REDACTED]
Ron Edwards	WMATA	System Safety	[REDACTED]	[REDACTED]
Jennifer Donald	WMATA	MTPD	[REDACTED]	[REDACTED]
Robert Kogan	TRA	TOC Consultant	[REDACTED]	[REDACTED]
Tom Luglio	TRA	TOC Consultant	[REDACTED]	[REDACTED]
Ken Korach	TRA	TOC Consultant	[REDACTED]	[REDACTED]
Frederic Conjour	TSA		[REDACTED]	[REDACTED]
Chuck Novick	TSA		[REDACTED]	[REDACTED]

Meeting convened at 10:19am

First Portion (10:15 to 11:15) TOC and TRA Only

- I. Review/Approve Draft Agenda – Agenda approved**

- II. Approve October & November Updated Meeting Minutes**
 - Minutes approved pending changes. Eric Madison will send around the revised minutes after the meeting.

- III. Review & Discuss Recent TRA Contract Amendment**
 - The TOC Chair recommends signing the amended contract. Matt asked that TOC members contact Karl Kalish at COG (202) 962-3222 to see if COG has paid the invoices. TRA has received \$276,000 of the requested \$480,000.

- IV. Discuss FY09 TOC Jurisdiction Contributions, Invoices**
 - Matt is working with MDOT's finance department to send the remaining \$50K to COG. Virginia has contributed \$500,000 already. Once this has been resolved, TOC can request another invoice from COG in 2009 around May or June. COG will also need to bill the jurisdictions for FY 2010. In September, TOC is to initiate consultant procurement process for COG to procure in October.

- V. Overview of Recent 12/1/08 Work Session**
 - The work session group recommends eleven items to close out on the TOC Accident, Incident and HC Tracking Database. A motion was made to adopt and close the incidents; Eric Madison seconds and the motion passed.
 - #39 – 1/7/07 – Mt. Vernon Derailment – WMATA adopted NTSB report on 11/24/08.
 - #43 – 1/30/07 – Farragut North fire incident
 - #55 – 5/7/07 – Pentagon City - Smoke/fire in tunnel
 - #117 – 1/24/08 – Clarendon Station – Smoke from light fixture
 - #119 – 2/9/08 – Union Station – Improperly secured containers
 - #139 – 5/21/08 – Wheaton – Customer struck by train
 - #146 – 6/19/08 – Grosvenor – PM31 derailment
 - #159 – 10/10/08 – Suitland Station – Person struck by a train
 - #161 – 10/27/08 – Braddock Road – Train made contact with an accordion-style escalator barrier
 - #164 – 11/18/08 – Stadium-Armory – Cracked rail reported
 - #166 – 11/20/08 – New York Avenue – Report of a cracked rail joint bar

- Robert Kogan informed the meeting that accident investigation at WMATA is now headed by Mr. Shareif Hashim. Corrective actions and hazards will continue to be headed by Darren McCoy.
- 8 CAPS are recommended for closure and comments on the TOC 2007 Triennial Review #22, #31 (recommended for closure), #26, #27
 - o #22 – WMATA will implement a checklist to accompany the emergency exit shaft inspection report.
 - o #31 – Improvements to the lighting inspection forms
 - o #T-31 – Standardization of emergency exit signage in stations
 - o #T-45 – Improvements to field inspection/adjustment forms
 - o APTA 28 – Annual recertification of track walkers
 - o Derail 2 – Installation of linkage design.
 - o Derail 4 – Develop appropriate leveling procedure
 - o Derail 5 – Periodic inspection of center pin and cause of rust.
- Closures and additional information on WMATA Open Corrective Action Plans T-31 recommended for closure, NTSB 6 -

VI. On-Track Safety Training Requirement Reminder

- The TOC Chair reminds TOC members to sign up for WMATA ROW training.

VII. Virtual Approvals Since November 12th

- None

VIII. Adoption of WMATA/NTSB Mt. Vernon Square Report

- TOC received a letter from WMATA dated November 24th formally adopting the NTSB report on the Mt. Vernon Derailment. TOC moved to adopt the report as its own. Matt Bassett will prepare a response to the letter indicating TOC has accepted the report.

IX. Review of WMATA Response on Waterfront Railcar Fire

- Reference to October 10, 2008, Dennis Womack is still working on the letter with WMATA's technical staff. TOC requests resolution within the next month.

X. Progress on TOC MOU Update, Signatures

- All jurisdictions have signed the MOU and originals are going to TRA for scanning.

XI. Discussion of 6/6, 7/19, 11/24 and 11/25 Smoke/Fire Incidents

- Matt Bassett has been tasked with drafting a memo based on the November 24th memo from Tom that we turn his observations on these incidents into a memo to WMATA to Alexa Dupigny-Samuels with a cc to Emeka Moneme.

XII. Review MTPD Request for 30-Day SEPP Review Waiver

- TOC asks that the request be put in writing by January 30th.

XIII. Review & Approval of December TRA HIRM Comments

- Robert Kogan indicated that WMATA should continue to provide regular updates. Ron Edwards was to meet with Mr. Hiller.

XIV. Update on TOC Program Standard/Procedures Revision

- Robert Kogan will take care of comments from Maryland and Virginia and will send to WMATA and TOC concurrently. He indicated this should be completed by next Wednesday and WMATA will provide comments prior to the January meeting.

XV. Confirm Venue for Next TOC Meeting

- The January meeting scheduled to meet at DDOT, the February meeting at NVTC and the March meeting will be at SHA in Greenbelt.

Second Portion (11:15 to 12:00) Including WMATA, FTA, TSA

a) Monthly Safety Initiatives

- Ron Edwards reports that safety conversation database is still being built.
- Accident Investigation Policy & Procedures – WMATA still working on drafting an internal policy.

b) Open CAP/Open Incident Updates

- **See Section V – Overview of 12/1/2008 Work Session**

c) Discussion of 6/6, 7/19, 11/24 and 11/25 Smoke/Fire Incidents

- TOC discussed the possibility of looking at trends related to the smoke/fire incidents. Ron Edwards informed the meeting that a service bulletin was issued on December 4th addressing the causes of the car fires. A hard copy was distributed to the TOC at the meeting with an electronic copy to follow.

d) Review of Recent Cracked Rail Hazardous Conditions

- WMATA reports about ten cracked rail incidents in 2008. A final analysis report is expected to be completed by the next meeting.

e) Update on WMATA Emergency Communications Issue

- At last month's meeting, Ron Edwards agreed to do more investigation on the communications failure during notification of the DuPont incident that occurred on January 30, 2007.

f) Review of Other Recent Incidents and Hazardous Conditions

- Adoption of the NTSB report on the Mt. Vernon derailment and response from TOC to be provided by Matt Bassett
- Four incidents have been added to the Accident, Incident Database since last month:
 - o November 20th – National Airport – Pettibone derailment

- November 25th – Grosvenor Station – Report of smoke emanating from the truck of car #1204
- December 1st – #169 Derailment near Stadium Armory – wide gauge suspected as root cause
- December 4th – #170 - Report of smoke at Ballston: Suspected cause - shorted stud bolt which ignited an insulator.

g) Introduction of WMATA Chief Administrative Officer

- Emeka Moneme was formally introduced to the TOC and reiterated his desire to work with the committee members to improve communications between WMATA and the TOC. After introductions, the TOC Chair took a few minutes to explain the SSO process to Mr. Moneme.

h) Update on 6/9/08 Derailment Investigation Report & TOC Comments

- WMATA committees reconvened to go over comments. Ron Edwards will send the attachments that were supposed to come with the original report along with a cost of items replaced (which fall under the \$25K threshold) by the next meeting.

i) Progress on Accident/Incident Investigation Procedures Update

- WMATA staff indicated they will send something when it's ready.

j) Open Discussion & Adjourn, Next Meeting 1/14/09 @ DDOT's Mass Transit Administration

k) Discussion of Inaugural Plans with WMATA

- Tentative inauguration security measures drafted. Metro Transit Police will deputize 100 police officers from other jurisdictions to work at outer Metro stations. They are also receiving assistance from VIPER teams from TSA to provide sweeps throughout the system.
- Station closures – Archives, Fed Triangle, Fed Center and Cap South tentatively. Smithsonian recommended for total closing.
- Metro's General Manager sent a memo to the City Administrator to discuss operations plan for transit and transit police. The goal is to have an operations plan complete before Christmas.

Meeting adjourned at 1:05pm.