

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday December 15, 2010
12:45 – 15:30
Final Minutes

Name	Agency	Phone	Email
Matt Bassett	TOC/DRPT	[REDACTED]	[REDACTED]
Jim Benton	TOC/MDOT	[REDACTED]	[REDACTED]
Dave Harlan	TOC/DRPT	[REDACTED]	[REDACTED]
Robert Kogan	TRA/TOC	[REDACTED]	[REDACTED]
Thomas Luglio (via teleconference)	TRA/TOC	[REDACTED]	[REDACTED]
Thomas Freeman	TOC/DRPT	[REDACTED]	[REDACTED]
Eric Madison	TOC/DDOT	[REDACTED]	[REDACTED]
Richard Sarles	WMATA - GM	[REDACTED]	[REDACTED]
Dave Kubicek	WMATA – DGM	[REDACTED]	[REDACTED]
Chief Michael Taborn	WMATA – MTPD	[REDACTED]	[REDACTED]
Sgt. Nopadon McKee	WMATA – MTPD	[REDACTED]	[REDACTED]
Dep. Chief Ron Pavlik	WMATA – MTPD	[REDACTED]	[REDACTED]
Ken Sundberg	WMATA – SAFE	[REDACTED]	[REDACTED]
James Dougherty	WMATA – SAFE	[REDACTED]	[REDACTED]
Darren McCoy	WMATA – SAFE	[REDACTED]	[REDACTED]
Dorsey Adams	WMATA – SAFE	[REDACTED]	[REDACTED]
Darvin Kelly	WMATA – TSSM	[REDACTED]	[REDACTED]
Doug Smith	WMATA – CENV	[REDACTED]	[REDACTED]
Mike Hiller	WMATA – CENV	[REDACTED]	[REDACTED]
Charles Dziduch	WMATA - RTRA	[REDACTED]	[REDACTED]
Hercules Ballard	WMATA – ROCC	[REDACTED]	[REDACTED]
Joe Krempasky	WMATA - CENV	[REDACTED]	[REDACTED]
Dave Newman	WMATA - CMNT	[REDACTED]	[REDACTED]
Laynie Weaver	WMATA – OEM	[REDACTED]	[REDACTED]
Peter LaPorte	WMATA - OEM	[REDACTED]	[REDACTED]
Mark Miller	WMATA - OEM	[REDACTED]	[REDACTED]
Barbara Jackson Williams	WMATA - IG	[REDACTED]	[REDACTED]
Ryan Frigo	FTA	[REDACTED]	[REDACTED]
Brian Glenn (via teleconference)	FTA	[REDACTED]	[REDACTED]
Tim DePaepe (via	NTSB	[REDACTED]	[REDACTED]

Name	Agency	Phone	Email
teleconference)			
John Sevier	WMATA Engineering		██████████

First Segment (12:30-14:00) TOC & TRA Only

Per E. Madison, the full-time TOC Member position had been frozen, and the DC TOC members provided documentation demonstrating DC’s commitment to adding a full time member; now hiring may still be delayed due to the new mayoral administration.

Thomas Freeman introduced himself. He is the new alternate member from Virginia.

The group discussed MWCOG funding and funds owed by the individual jurisdictions. MWCOG has not yet drafted a new contract with TRA and as such the current contract is running a deficit even though the amount of money available is sufficient to pay TRA, and TRA is being paid.

The group discussed the draft minutes from November and the action items therein. **R. Kogan will provide T. Freeman with a copy of the PS&P.**

The group discussed the RWP program and gave a background on the issue for T. Freeman. The group also discussed the need to follow up with WMATA on the implementation of the Safety Measurement System (SMS).

J. Benton discussed the problem with wheel flat spots and the reliability of railcars.

M. Bassett discussed policy-level issues. The TOC-WMATA MOU is scheduled to be signed by the WMATA Board tomorrow (12/16/10). The three jurisdictions are also in the process of drafting a letter to FTA expressing concerns about potential safety oversight strategies emanating from the TRACS committee that may conflict with states’ prerogative to conduct oversight.

The group discussed the CAPTURE meeting that took place 12/14. WMATA provided updates on the 4000 series car rollback protection and the installation of external door releases on all railcars. **Action Item: TOC will provide WMATA with an updated Security CAP spreadsheet.**

J. Benton gave a summary of the SSCRC meeting yesterday. **Action Item: TRA will provide OSHA training information to TOC members** in order for them to take DCMP system tours. **TRA will provide this information to TOC to facilitate the arrangement of training and the tour with MWAA (completed).**

M. Bassett described the progress on the Worker Ahead Warning system.

The group discussed the accident investigation recovery plan, and the new SMS, and the need for TOC to verify its implementation. **Action Item: TOC will follow up with WMATA to verify SMS implementation and take any appropriate training.**

M. Bassett gave an update on ATC System Analysis and 7000 series railcar procurement process. T. Luglio suggested requesting the Rail Fleet Management Plan (required by FTA) for further information on plans to rehab or replace the 4000 series cars.

FTA audit – **Action Item: TRA will update the Audit Findings Tracking Matrix for submittal to FTA.**

M. Bassett gave an update on the TOC virtual office, and gave a summary of what to expect administratively at the Board of Directors Meeting.

D. Harlan asked about additional training for TOC members and the suggested training items that M. Bassett had put together. **Action Item: TOC will follow up on developing training requirements and recommendations for members.**

The group discussed the most recent accident investigation work group meeting. J. Young (TRA) provided an email summary for the TOC members as well as an updated accident/incident matrix. The next work session remains TBD; **Action Item: TOC will follow up with WMATA to set up the next accident investigation work session.**

Next Internal TOC Meeting: Wednesday, January 19, 12:30 p.m.

Second Segment (14:00-15:30) Including WMATA, FTA

P. LaPorte gave a presentation on behalf of the Office of Emergency Management.

J. Dougherty gave an update on the SSPP. WMATA will have a revised SSPP by January 2011 for TOC review, in accordance with the TOC PS&P update.

M. Bassett summarized the CAPTURE meeting from 12/14/10. TOC will be updating the Security CAPs list and will provide to MTPD. TOC was able to close three accident investigations based on documentation provided at CAPTURE.

The group discussed the accident investigation recovery plan, as well as recent accidents and incidents, including a 12/8/10 signal overrun; and a 12/6/10 Yellow Line wrong-side door opening.

Special Order 07-06 is under revision. **WMATA will provide a copy upon availability (completed).** The group also discussed the Worker Ahead Warning System (WAWS). WMATA will inform TOC when the test system is in place and available for TOC on-site verification. **Action Item: WMATA will follow up with TOC on the WAWS.**

The group discussed the VTX Assessment of WMATA Escalator and Elevator Maintenance & Repair Program report. WMATA is also slated to produce an investigation report that may result in CAPs, and this effort could potentially be coordinated with any CAPs resulting from the VTX report.

M. Bassett asked about a “50,000 foot view” stakeholder meeting regarding the ATC System Evaluation. **Action Item: TOC will coordinate with WMATA to attend the stakeholder meeting described by D. Kubicek. Additionally, WMATA will provide TOC with a copy of the scope of work for the hazard analysis being conducted on the ATC system.**

Action Item: WMATA will include TOC in the distribution of PMO reports and other reports on ATC project status.

M. Hiller gave an update on the 7000 series and asked TOC to clarify the types of information that TOC wants. To the extent that TOC wants information on specific topics, TOC should focus on specific topic areas and provide such indication to WMATA. **Action Item: TOC will prepare a targeted information request on the 7000 series cars.**

T. Luglio asked WMATA to provide the Rail Fleet Management Plan. **Action Item: WMATA will provide TOC with the most recent approved Rail Fleet Management Plan.**

K. Sundberg gave an update on the RWP program. ? (NTSB) described a concern on the “15 second rule;” K. Sundberg described WMATA’s efforts to develop an audit program to ensure compliance with the new RWP rules. K. Sundberg also gave an update on WMATA’s implementation of the RWP program and training progress.

M. Bassett emphasized the need for WMATA to develop CAPs in response to internal audit findings. WMATA is in the process of developing such CAPs and will provide to TOC. **Action Item: WMATA will provide TOC with CAPs from internal audits.**

M. Bassett summarized the most recent Executive Safety Committee (ESC) meeting from 12/14/10.

Per R. Frigo, FTA will be scheduling a meeting with TOC and WMATA to discuss audit findings progress. (This meeting will take place February 1st).

M. Bassett asked about the implementation of the Safety Measurement System (SMS) – TOC will follow up with WMATA (Ann Murtha) to obtain training on the SMS. **Action Item: TOC will follow up with WMATA on POC for training.**

WMATA reported that they are developing a statement of work for a pilot project for non-punitive employee reporting.

Next TOC-WMATA Monthly Meeting: Wednesday January 19, 2:00 p.m.