

**TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING**  
at the Washington Metropolitan Area Transit Authority  
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001  
Tuesday December 13, 2011  
**External Meeting**  
**Final Minutes**

Name	Agency
Matt Bassett	TOC/DRPT
James Benton	TOC/MDOT
John Chism	TOC/DDOT
Robert Kogan	TRA/TOC
David Harlan	TOC/DRPT
Darren McCoy	WMATA – SAFE
Thomas Luglio	TRA/TOC
Robert Maniuszko	WMATA – SAFE
Dorsey Adams	WMATA – SAFE
James Dougherty	WMATA – SAFE
Alex Seredich	WMATA – TIES
Hercules Ballard	WMATA – RTRA
Dave Kubicek	WMATA – DGMO
Richard Sarles	WMATA – GM
Laynie Weaver	WMATA – OEM
Rob Troup	WMATA – TIES
Joseph Reynolds	WMATA – CENV

B. Maniuszko discussed recent incidents currently under investigation. H. Ballard described WMATA’s response to an incident where a 10 car consist was sent into revenue operations. WMATA has taken steps to investigate the incident, working with multiple employees with various levels of responsibility for the incident.

SAFE personnel described recent Metro shutdowns, including one the weekend of December 5<sup>th</sup> involving 10.5 miles shut down on the Red Line. The next major shutdown will take place in mid-January; some single track events will take place between now and then.

CAPTURE is scheduled to take place in this room this afternoon at 1:30. (completed).

B. Maniuszko discussed accident submissions that will be made to TOC this week. There is tentatively an accident work session scheduled for Friday 12/16 (this meeting was completed).

M. Bassett asked about next steps on the results of the fatigue management study. J. Dougherty described WMATA efforts to develop an agency-wide fatigue management plan. **Action Item - TOC will follow up with WMATA to get documentation of corrective actions in response to the fatigue management study.**

M. Bassett summarized the status of the TOC audit of the hazard management program. (TOC submitted the final report to WMATA 12/30/11). TOC will request that FTA close out Finding 10 from the March 2010 audit of the TOC SSO program (completed).

The group discussed recent internal safety audits, attended by various TOC members.

**Minutes**

The group discussed the Dulles Corridor project. Per D. Kubicek, WMATA will undertake a TVA for Phase I, and invite MWAA to participate, with the eventual intention to conduct a TVA for Phase II. SAFE is also working with TIES to develop a potential scope for an existing contractor to do an OHA for Phase I, and eventually a PHA for Phase II. Dulles Transit Partners has completed hazard analyses on selected topics, but has not completed a comprehensive hazard analysis. Per T. Luglio, WMATA should consider the selected topics already covered when conducting future hazard analyses. **Action Item: TOC will follow up with WMATA to ensure the opportunity to observe/participate in upcoming on-site hazard analyses activity along the DCMP.**

T. Luglio discussed a Phase II scope of work specifying various safety and security activities that have not yet been completed by MWAA. These safety and security activities include such items as developing an SSMP. Non-compliance with these requirements could preclude MWAA from moving forward with the project from the P.E. phase.

J. Reynolds discussed the 7000 series railcar. As of this meeting, WMATA personnel are in Austria observing the vehicle commissioning process. Safety certification documentation is being prepared by WMATA. Kawasaki is hiring a consultant to perform required safety certification activities.

Per R. Troup, the Battelle study of DCMP track circuitry is not yet complete, and has been pushed back until about April 2012. D. Kubicek anticipates an internal meeting some time in January. **Action Item: TOC will follow up with WMATA to ensure the opportunity to review the final results of the Battelle study.**

D. Kubicek discussed the Farragut North station issues relative to a conduit pipe whose superstructure has structural flaws.

M. Bassett discussed TOC's interest in the new Mobile Operations unit, and ensuring that its functions are codified in written policies and procedures. SAFE appears aware of the unit and praised its efficacy in managing shutdown locations.

On January 13, there will be a Safety and Security Readiness Review of the DCMP.

Next TOC External Meeting: Wednesday January 18, 2012, 2:00 pm