

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday, March 21, 2012
Minutes

Name	Agency
Matt Bassett	TOC/VDRPT
James Benton	TOC/MDOT
John Chism	TOC/DDOT
George Good	TOC/MDOT
Emile Smith	TOC/DDOT
David Harlan (by teleconference)	TOC/VDRPT
Robert Kogan (by teleconference)	TRA/TOC
Ken Korach (by teleconference)	TRA/TOC
David Barber	TRA/TOC
James S. Young	TRA/TOC
Darvin Kelly	TRST
Richard Sarles	GM
Alicia Bigelow	DGMO
Dave Kubicek	DGMO
Rob Troup	TIES
Hercules Ballard	RTRA
James Dougherty	SAFE
Clay A. Bunting	TRST
Mark Miller	OEM
Daryl Sensenig	MTPD/OEM
Lou Brown	SAFE
Darren McCoy	SAFE
Dorsey Adams	SAFE
L.M.D.D. Biggs	MTPD
Lt. Nopadon McKee	MTPD
Joseph E. Reynolds	CENV
David Newman	SMNT
Dan George	CMNT
Charles Briscoe	SAFE
Brian A. Glenn (by teleconference)	FTA

Internal Meeting 12:30-14:00 TOC & TRA Only

M. Bassett is arranging for executive leadership to ride the head end of train with WMATA personnel to observe operations and discuss maintenance issues. WMATA will send representatives from SAFE and IRPG.

STOMP: M. Bassett said he sees a clear path to document signature at the April 11 meeting.

It was reported that S. Strauss (DDOT) asked to what extent TOC is involved in development of capital budget and whether TOC validates it from a safety perspective. M. Bassett said he is hesitant to get involved with the budget, as it affects WMATA's sovereignty and ability to prioritize other necessary elements. K. Korach suggested it would be a worthwhile exercise in order to monitor the nexus between safety issues and funding prioritization; a spreadsheet comparing capital projects and whether they are

safety-related may be useful. **Action Item: The prospect of examining of WMATA's capital budget will be an item on the next executive leadership meeting.**

The group also discussed the intergovernmental compact and Moving TOC Forward. M. Bassett said the compact would not happen until next year at earliest.

M. Bassett discussed the results of the 3/20 CAPTURE meeting.

M. Bassett said L. Brown proposed two meetings in early April, one each for CAPs and accident/incidents, to discuss the status and progress of every open case. TOC members believed these meetings would be beneficial.

The group discussed updates on capital projects; in particular, J. Benton reported on a topic with the 7000-series cars involving Ansaldo (contractor) and its ability to control putting trains into emergency braking during testing. Regarding ATC, M. Bassett said TOC needs to learn when the next summit will occur.

R. Kogan reported that TOC missed a WMATA SCRC meeting; TOC will work with WMATA to ensure that TOC is invited to these meetings in the future.

TOC participated in CENV and CENI ISAs in the past couple weeks. As part of continual monitoring and oversight, M. Bassett would like TOC representatives to sit in on each ISA for the foreseeable future.

M. Bassett would like to discuss outstanding SEPP issues with MTPD sometime next week (along with S. Frazier of TRA).

The group discussed recent incidents, including three people struck by trains (suicides/attempted suicides) and two instances of trains coming close to encroaching upon workers in the ROW.

Regarding the CAPs submitted to TOC's hazard management audit, WMATA responded with two CAPs to TOC's 10 findings. Not all of the issues may be addressed by the CAPs; TOC will issue a letter to WMATA in the near future.

M. Bassett said WMATA sent comments on 3/20 regarding a couple program requirements it would like scaled back in the recent PS&P revision. M. Bassett will distribute the comments to the TOC, and members will consider the comments. M. Bassett said it is not necessary for executive leadership to approve the PS&P revision, so TOC will complete its revisions and finalize the document.

TOC received samples of RWP job safety briefing forms this week; these will be reviewed for completeness.

TOC's next FTA audit would be on track for next year. M. Bassett would like to plan a mock FTA audit for sometime this year, possibly June or July, led by a TRA staff member not deeply involved with the program.

SAFE has expressed desire to begin evening RWP audits 2-3 times per week and would like TOC to tag along. TOC members, if intending to join, must ensure their track safety

certification is up to date. M. Bassett would like TOC members to be involved in these RWP audits on a regular basis.

The group discussed J. Benton's research on and general discussion of trip stops. J. Benton will investigate further on systems similar to WMATA: what other systems can do with trip stops, what they are doing, and what they do not do.

The group discussed R. Kogan's suggestion for a weekly TOC conference call. M. Bassett believes this is a good idea and would like to host it on the DRPT conference line. The group decided to conduct one additional conference call per month, about a half hour in duration, two weeks after the regular monthly meeting.

M. Bassett suggested TOC members provide comments on the distributed Key Activity Report draft, as its format can be used for a monthly Key Activity Report.

J. Young expects to finish developing the TOC calendar within the next week and plans to send TOC members instructions on setup by the end of the month.

M. Bassett would like to discuss next week what information to regularly update on the TOC web site. K. Korach suggested a weekly update.

Next TOC External Meeting: Wednesday April 18, 2012, 12:30 pm

External Meeting TOC, TRA, WMATA, FTA, NTSB, TSA

D. Adams reported that investigation is ongoing regarding a Feb. 10 incident of a train misrouted onto a track closed for work. The Controller has been disqualified as a result of the incident, according to D. Adams. It is in part because of recent RWP incidents that SAFE will be conducting more night audits.

The group discussed MTPD radio bandwidth and the progress of ongoing improvement efforts.

J. Reynolds reported that WMATA has completed analysis on 5K fleet hubs. M. Bassett emphasized the need to look beyond metallurgy at root causes of failure. WMATA still intends to review analysis on other fleets and is examining conditions that occur under additional, various simulated conditions.

M. Bassett recapped that at CAPTURE, WMATA 1000 ATC maintenance instructions and SSCP documents were received. TOC will review the documents and respond regarding closure of these CAPs by the end of the month.

Regarding the Dulles Corridor, the Battelle Study on ATC is expected by the end of this month, according to R. Troup.

D. Kubicek reported on progress of the Rail Fleet Management Plan, which is nearing a final draft. The SSCP has been signed; the signature page will be sent to TOC.

M. Bassett said TOC would like to be updated on RWP program revision activities as well as the ongoing audits. The next RWP committee meeting is March 26.

Minutes

TOC will work with MTPD to validate its changes to the SEPP over the next week.

J. Dougherty and R. Sarles reported that the next board meeting at which TOC will be up for a presentation is in May.

Next TOC External Meeting: Wednesday April 18, 2012, 2:00 pm