

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday, May 16, 2012
Minutes

Name	Agency
Matt Bassett	TOC/VDRPT
James Benton	TOC/MDOT
John Chism	TOC/DDOT
George Good	TOC/MDOT
David Harlan	TOC/VDRPT
Kevin Page (via teleconference)	TOC/VDRPT
Velvet Walker	VDRPT
Kenneth Korach	TRA/TOC
Robert Kogan	TRA/TOC
James Young	TRA/TOC
Richard Sarles	GM
Rob Troup	TIES
Hercules Ballard	RTRA
James Dougherty	SAFE
Lou Brown	SAFE
Bob Maniuszko	SAFE
Darren McCoy	SAFE
Dorsey Adams	SAFE
Charles Briscoe	SAFE
Alicia Bigelow	DGMO
Dave Kubicek	DGMO
Clay A. Bunting	TRST
Daryl Sensenig	MTPD/OEM
L.M.D.D. Biggs	MTPD
T.M. Washington	MTPD
Donald V. Harris	SMNT
Joseph E.Reynolds	CENV
Damon Cannon	CMNT
Monic Morgan	PPLE
Ronald Lewis	RTRA
Steve Misczuk	SAFE

Internal Meeting - 10:30-12:20 - TOC & TRA Only

The group discussed the current status of WMATA's investigation of a 5/15 uncommanded door opening of two 1000-series cars while the train was in motion. TOC developed additional questions for WMATA to answer during the external portion of the meeting.

M. Bassett said many MOUs need to be updated to reflect the new TOC Staff Director position: the TOC internal MOU (with a reflection of TOC Chair responsibilities transitioned into the Staff Director position) and the TOC COG MOU. For the upcoming MOU updates and any documents that the jurisdictions' counsel must review (such as STOMP), K. Korach requested that the attorneys call him with any questions regarding background of the document or the TOC before making suggested changes.

Minutes

The RFP for the Staff Director recruitment is on the COG web site and will remain there for four weeks. M. Bassett said another revision may be needed, particularly for contract value.

The executive field visit is scheduled for 6/18.

R. Kogan reported that the Dulles Corridor meeting on 5/15 showed progress. The project office offered to give TOC a project tour. **Action Item: M. Bassett will work to schedule a project tour date.** They have already been working with external first responders to train them on track access safety for when the line is energized.

D. Barber attended the most recent 7K-series and SCWG meetings. R. Kogan will send TOC summaries that D. Barber created for these meetings.

R. Kogan reported that water intrusion was the cause of burning third rail insulators that occurred on the Red Line earlier this week. Water intrusion is reported to have been routine on the Red Line, and R. Kogan suggested TOC ask WMATA what it is doing about the problem. This area does have a drainage pump system.

The group discussed the status of the Rosslyn derailment investigation. M. Bassett said that TOC will eventually need to make sure the investigation/report/corrective action involves how WMATA is checking compliance with rail clamping procedure and Operator procedure. The group also briefly discussed other recent incidents.

The group discussed the 5/15 CAPTURE meeting. Updates on a few items were given, and OEM in particular expressed a desire for a specific WMATA-internal and/or TOC meeting to provide documentation.

Reports from recent CENV, CENI, and Training ISAs are due to TOC.

There are ISAs coming up for PLNT on 5/24 and ELES on 6/14, both of which TOC/TRA will plan to attend.

The group discussed the current status of the Program Standard revision. During the external meeting, TOC will ask WMATA to respond with any comments on the Program Standard by 5/25.

The group discussed TOC's observations so far of WMATA escalator barrier placement for out-of-service escalators (per FTA request)

The group discussed TOC's recent analysis of WMATA's rule compliance information. TOC plans to develop its own rule compliance check process, with forms and standards, over the next several weeks.

R. Kogan is participating in a RWP field observation tonight (5/16). The objective is to do this about once a month for the next several months.

The group discussed recent audits of RWP safety briefing forms. The observations show many forms with fields not completed; this should be transmitted to WMATA. M. Bassett suggested that TOC start having separate SAFE meetings (just with SAFE) where updates on many topics can be discussed, such as recent incidents, TOC field

Minutes

observations, etc., that are too specific for larger monthly meetings incorporating many departments.

The TOC has decided to conduct a mock FTA audit. TRA personnel not particularly involved with the TOC project will run the audit. They will focus strictly on compliance with SSO standards (and not speaking with frontline WMATA employees, etc.). The document request portion will come in the next month or two, with the audit to follow a month later. A report will follow the mock audit. TOC would like the on-site portion completed by early July.

Next TOC Internal Meeting: _____

External Meeting – 14:15-15:30 - TOC, TRA, WMATA

The meeting began with M. Bassett asking WMATA personnel to explain their confidence in being able to safely run 1000-series vehicles following the 5/15 uncommanded door openings in motion. WMATA is unsure if the problem is caused by 1000-series vehicles, but possibly by the railcar in control of the consist or some another problem with the full consist makeup. WMATA is focusing on replicating the issue on the incident train before opening up parts of the vehicles.

L. Brown said WMATA has comments on the updated TOC Program Standard, but they have not been completely passed around internally. TOC should receive them soon.

Regarding the Rosslyn derailment, R. Maniuszko said the ATC employee who improperly clamped the switch did not exceed the department's new informal hours of service requirement. The investigation continues.

The group also discussed two recent incidents of roadway workers found working on a live track. R. Troup reported plans to use signage for roadway workers during track closures, indicating which track they may use, after last weekend's incident.

Regarding defibrillators, there is an SOP being developed, and D. Kubicek said the AEDs will now be treated as an asset just as any other item requiring maintenance.

M. Bassett described the previous day's CAPTURE meeting (noted in internal portion of the meeting). At today's monthly meeting, TOC received three letters that will close out three CAPs discussed at CAPTURE. M. Bassett emphasized that TOC would like to learn more about how MTPD tracks after-action reports from exercises and would like to receive more information or evidence on how their findings are formulated into CAPs.

D. McCoy said CENI and CENV need to receive post-audit interviews for uncovered material before their ISA reports are completed and sent to TOC.

Contracts are out for the TVA/OHA Phase 1. TOC requested a copy of the scope.

The next ATC Summit is 6/26. Track circuit replacement is underway.

M. Bassett re-requested a copy of the Rail Fleet Management Plan. D. Kubicek said he must give a briefing to FTA on how WMATA will operate Dulles. M. Bassett noted that TOC requests this same information based on the delay of the 7000-series cars.

Minutes

M. Bassett explained the FTA letter requesting TOC investigate placement of barriers for out-of-service escalators. J. Young described TOC's 5/15 observations of two scissor barriers not being clamped and TOC's plans to observe more escalators over the next couple weeks.

M. Bassett noted that TOC will work with WMATA to schedule the FTA mock audit in July.

L. Brown said that because some TOC monthly meetings compete with board meetings, it was suggested that TOC monthly meetings move to the third Thursday of each month.

Next TOC External Meeting: THURSDAY, June 21, at 2:15 pm