

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Thursday, July 19, 2012
Minutes

Name	Agency
Dave Harlan	VA DRPT
Monic Morgan	PPLE
Dorsey Adams	SAFE
Darren McCoy	SAFE
Lou Brown	SAFE
Daryl Sensenig	MTPD/OEM
Tiffany Washington	MTPD/RIP
L.M.D.D Biggs	MTPD/RIP
Charles Briscoe	SAFE/CQAL
James Benton	TOC/MDOT
James Young	TOC/TRA
Darlene Smith	TOC/TRA

Internal Meeting- 10:00-12:30- TOC and TRA Only

Recruitment for a full time Maryland TOC member is under review within the state. Virginia has had numerous applications for M. Bassett's position. Both departments are still reviewing applicants.

Members present discussed the Capital Project Updates. These included the progress, updates, and next steps for the following meetings that occurred in July:

The 7K SCWG meeting that occurred on 7/11 was discussed by the group. The review of hazards for the design phase of the project was deemed to be complete. About 42% of the design hazards are closed and 57% are awaiting verification and approval of referenced documents. Installation and test phase hazards have been reviewed and are awaiting verification and approval of closure references.

The 7K PRM occurred on 7/12. The first 4 pilot cars are scheduled for delivery 2/20/14. Production car delivery is scheduled to begin during the 4th quarter of 2014 with the 64th car delivered by 6/12/15 for Dulles service.

The group discussed the MWAA Audit of DTP SSC (7/11-7/12). Completion of this project is anticipated for August 2012.

On July 17 there was a meeting to discuss the Dulles SCWG. The design conformance checklist should be finished by August 21st. The projected operational readiness date is 8/23/13 and Revenue Operations date is 12/27/13. Sixty four cars will be used by the Silver Line from the existing fleet until new cars are delivered.

The June and July Silver Line Start-Up Committee meetings did not occur to cancellation and scheduling conflicts. The next meeting was scheduled for August 15, 2012 but has since been cancelled.

The 7/14 ROCC computer module failure that caused Controllers' screens to go dark has been repaired. The IT Department was not able to meet with the TOC for this meeting due to their extensive work to try to repair this issue, however the problem was located. Further investigation will be conducted and a report will follow.

In an attempt to identify the root cause of the friction ring incident, the fleet was inspected and checks were conducted on friction ring each bolt of every car. The TOC again emphasized the need to review existing procedures for inspections, as part of the investigation.

A preliminary report detailed the self-evacuation incident that occurred on 7/6. The preliminary findings attributed the incident to excessive heat and possible communication issues. This investigation is ongoing.

The group discussed the next accident and incident investigation session date. The group discussed the possibility of this being a recurring meeting with a set day of the month.

There are several incidents for which 30- day status will be needed. TOC needs updates for shady grove incident where an employee was struck. J. Young noted that for final report extension requests, a progress update and reason for the extension should be stated.

The TOC closed 2 CAPs at the CAPTURE meeting on Tuesday 7/17. 22 CAPs from ISA's all rated level 4 hazards (acceptable with review) were requested to be closed (the TOC later closed them). The group discussed the implications of closing these CAPs.

The group discussed the Program Standard and Procedures revisions and is awaiting further comments on the document from WMATA (the document remains under revision).

TOC will be conducting a special study in October to review WMATA's Rule Compliance Check procedure; J Dougherty has requested a meeting regarding the study (since held).

The group discussed the need to confirm dates during the external meeting for the Mock FTA Audit.

TRI-STATE OVERSIGHT COMMITTEE MONTHLY *EXTERNAL* MEETING MINUTES 14:15- 15:30, TOC, TRA, WMATA

The group discussed the catalyst of the ROCC computer system failure; further investigations will be conducted to prevent recurrence in the future. **A final draft of the computer system failure report will be sent to TOC.**

The group discussed the alleged "system failures" which resulted in closing the DuPont Circle station on 7/16. WMATA reported this to TOC as a courtesy and informed the group that this was a minor, 10-minute ordeal that involved a disabled train.

WMATA reported that extra inspections will be conducted to prevent future friction ring issues. The group also discussed the need for an extension request on the investigation report.

SAFE personnel reported that there was no evidence supporting a doors open in motion report from 6/26, judging by the event recorder download. The TOC will close this incident on its tracking matrix.

The group also discussed the TOC's questions and expectations for items to be addressed in the final reports for the 7/3 Green Line self-evacuation and 7/6 Green Line.

TOC Reviews and Special Study Updates

Escalator barriers – An extension was requested and approved. ELES is working out a discrepancy with SAFE and the GM regarding clamps on barriers.

TOC Rule Compliance Program – The group discussed revisions to the schedule to include specific times, and the low number of WMATA personnel hours needed.

Mock FTA Audit date – L. Brown requested that TOC compose a letter requesting dates for the audit.

Next General Meeting: Wednesday, Aug. 29 at 2:00 p.m.