

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Tuesday, September 25, 2012
Minutes

| Name | Agency |
|-------------------------------------|---------------|
| James Benton | TOC/MDOT |
| John Chism | TOC/DDOT |
| David Harlan | TOC/VDRPT |
| Robert Kogan | TRA/TOC |
| James Young | TRA/TOC |
| Darlene Smith (via teleconference) | TRA/TOC |
| Dave Barber (via teleconference) | TRA/TOC |
| Richard Sarles | GM/CEO |
| James Dougherty | SAFE |
| Robert Maniuszko | SAFE |
| Darren McCoy | SAFE |
| Dorsey Adams | SAFE |
| Clay A. Bunting | TIES/TRST |
| Darvin Kelly | TRST |
| Rob Troup | TIES |
| Joseph E. Reynolds | CENV |
| Monic Morgan | PPLE |
| John Bercher | IT |
| Anastasia Smith | IT |
| Hercules Ballard | RTRA |
| David Newman | SMNT |
| Dave Kubicek | DGMO |
| John Sevier | TIES |
| Brian A. Glenn (via teleconference) | FTA |

Internal Meeting - 9:00-11:00 - TOC & TRA Only

The TOC reviewed minutes from August's meetings. There were no comments, and the minutes were approved.

Sharmila Samarasinghe is the new TOC member from Virginia; she begins on Oct. 10
Action Item: Schedule S. Samarasinghe for RWP training and getting a new ID badge.

Maryland is creating a new position that may be able to fulfill the role of TOC Director, according to J. Benton. There may be an additional person, as well, in order to fulfill an FTA finding on MDOT.

The group discussed the TOC Executive Meeting that happened last week. J. Benton said he believes the Executives had a better understanding of TOC and WMATA after the meeting. J. Benton suggested the next TOC Executive meeting take place in December in Virginia, likely involving a tour of the Dulles Corridor Metrorail Project.
Action Item: J. Benton will check on dates in December for the Executives, and R. Kogan will check dates from R. Gillwald at MWAA.

The group discussed MAP-21 and its possible implications for funding, TOC member training, and other aspects of state safety oversight. The Washington Post planned to call J. Benton for comment on 9/26.

Three incidents were closed at the 9/19 A/I meeting. Several more were ready for TOC adoption and will be listed in a new, formal adoption letter to be prepared this week. This method of formal adoption was recommended during the TOC Mock Audit earlier in September.

WMATA has instituted a 5-second delay rule before train door openings in order to help prevent wrong-side or off-platform openings. Specifics about whether this is an official rule in a Bulletin Order, or if there are union concerns, were unclear; this will be discussed during the external meeting.

The group discussed the final report provided 9/21 on the employee struck at Shady Grove Yard. R. Kogan noted that it does not address the concerns TOC requested WMATA address in a letter to SAFE in June, and the report's listed "mitigations" are not verified as complete. **Action Item: J. Young/R. Kogan will prepare a comment sheet for WMATA on this incident. (Completed)**

Thirty-day extension requests for the friction ring, door opening, and escalator barrier investigation reports are overdue. TOC will ask for status updates during the external meeting.

The group discussed recent power loss incidents that caused the evacuation of passengers onto the ROW. The TOC will request an explanation of the recent incidents that were not a cause of PEPCO problems.

D. Barber provided an update on the DCMP. Testing at the new junction and turnover should be completed at the end of November. Systems Integration Testing will begin on the first phase by the end of the year. The Start-Up Committee just held its first meeting in three months. In two-three weeks, WMATA will run its first clearance car. D. Barber sent memos on recent meetings to the TOC on 9/24.

D. Barber provided an update on the 7000-series railcar procurement. All of the safety documentation required for final design review is complete, and all design hazards are closed. The verification of certified items is 41% complete. A partial vehicle mockup for training will be delivered this week.

Representatives from each of the three jurisdictions signed the final, revised TOC Program Standard and Procedures. A final copy incorporating minor, suggested revisions from SAFE had been sent to TOC the previous day.

S. Frazier attended a pre-audit meeting for the ELES ISA, but the actual audit was postponed on 9/14 and not rescheduled. It may be set for 9/27; J. Chism is available to attend.

MTPD has been discussing using its BASE review as its ISSA review, according to S. Frazier. TOC will await word on whether MTPD will still conduct an ISSA before any further discussion/action with MTPD.

The rescheduled TOC Mock Audit session with WMATA has been rescheduled to October 24. **Action Item: TOC will request confirmation of this date in writing.**

The schedule TOC sent to WMATA for the rule compliance special study. **Action Item: TOC members will receive a link to the latest version of WMATA's MSRPH.**

Next TOC Internal Meeting: Thursday, October 18, at 10:00 am, at DDOT

External Meeting – 14:00-15:30 - TOC, TRA, WMATA

The TOC reviewed minutes from August's meetings. There were no comments, and the minutes were approved.

FTA is sending a revised draft report to WMATA from its audit to ensure everything is captured accurately. The audit is reported to have gone well.

On Friday, WMATA held a session with Operators who have opened doors on the wrong side in order to understand how the problem can be mitigated. WMATA is considering extending the duration of Operator training by two weeks (which would include additional time with Line Platform Instructors), according to R. Maniuszko. Two orders have been issued, one of which requires Operators to hold an additional five seconds before opening the doors. D. Kubicek said the intention is to have a range of 3-5 seconds so that compliance is practical; the new order may need modification.

TOC received the investigation report on the employee struck at Shady Grove; a comment sheet will be submitted to SAFE.

R. Maniuszko is aiming to have investigation reports on all four friction ring incidents completed by the end of October. All four are different, but the conclusions will all be similar, Maniuszko said. The extension request is also being processed by SAFE.

D. Newman discussed the recent power loss incidents, which he said were preventable. At Brentwood/Rhode Island, the issue occurred due to a complication during a rehabilitation project affecting the traction power substations. At Tenleytown, the issue occurred because personnel were testing an old relay component for which they could no longer find a replacement; there was an overcurrent due to the number of trains in the area, so the circuit shut off (the circuit thus performed as intended).

J. Benton said WMATA will receive a formal adoption letter closing incidents from the 9/19 A/I investigation meeting. WMATA will also receive a comment sheet regarding CAPs involving the Configuration Management procedure.

WMATA made a presentation on the hazard module of the WMATA Safety Measurement System during the Executive Safety Committee meeting earlier in the morning of this meeting. This presentation satisfies an outstanding TOC finding regarding WMATA's hazard management program, though some additional focused training will be needed. WMATA said it could set this up.

An ELES ISSA is set for Thursday, September 27, from 8-12, at Carmen Turner.

TOC requested a letter confirming a date for the TOC Mock Audit, scheduled for Oct. 24th.

The group discussed scheduling for the special study of WMATA rule compliance programs. WMATA mentioned that it will aim for Oct. 9-11 (Oct. 8 is a government holiday). D. Kubicek requested TOC produce a look-ahead schedule of audits in the future for planning purposes.

D. Kubicek broached the topic of dates for the next TOC Triennial Safety and Security Review of WMATA, which is tentatively scheduled for 2013. He requested that it be done before June/July (when Dulles start-up will be in full swing), and avoid other major special events. TOC is exploring alternative approaches to fulfilling the Triennial Review requirement.

Next TOC External Meeting: Thursday, October 17, at 2:00 pm, at JGB