

**TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING**  
at the District Department of Transportation  
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001  
Wednesday, September 18, 2013  
**Meeting Minutes**

<b>Name</b>	<b>Agency</b>	<b>Phone</b>	<b>Email</b>
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
James Young	TRA/TOC		
Joshu Shih	TRA/TOC		
Darren McCoy	SAFE		
Monic Morgan	PPLE		
Sgt. Tiffany Washington	MTPD		
Chief Ronald Pavlik	MTPD		
Hercules Ballard	RTRA		
Dorsey Adams	SAFE		
James Dougherty	SAFE		
Lou Brown	SAFE		
Manael Kennerly	SAFE		
Alan G. Nabb	SMNT		
Barbara Richardson	GM		
Colin A. Myers	CENI		
Lou Viner	CENI		
Brian Glenn	FTA		

**External Meeting - 2:30-3:30**

K. Baryshev introduced herself as the new TOC Chair effective 9/20, and she chaired this meeting.

The TOC approved minutes the from August external monthly meeting; WMATA had no comments.

TOC asked WMATA about the latest heightened interest on water intrusion issues. J. Dougherty and L. Viner stated this has been an ongoing maintenance issue and does not represent a new hazard or increased level of severity. L. Viner said there is an opportunity to make improvements with Red Line rehabilitation.

K. Baryshev stated the TOC's concern that there is much less time between the Silver Line substantial completion date and the revenue operations date. L. Brown said the projected dates are not firm. J. Dougherty said SAFE has added personnel dedicated to the project to ensure safety-critical items are addressed. L. Brown said the timing of the final certification verification report for TOC will depend on whether the other milestone dates change, but will occur before revenue service. Chief Pavlik said he anticipates the 11/9 drill being delayed until WMATA has accepted the project from MWAA/DTP.

K. Baryshev discussed the TOC's general process for the Pre-Revenue Service Review, including timeline of TOC deliverables and actions, and B. Glenn discussed the FTA's role and joint review. J. Dougherty said it is likely there will eventually be a report from the General Manager to the Board for approval, although the timing is unknown.

The group discussed two red signal violations by maintenance vehicles that occurred in the past 10 days. J. Dougherty and M. Kennerly said this evening will mark the third

safety stand-down (informational session) that has resulted from the incidents, and that additional information on mitigation will be included in the investigation reports. The TOC also inquired about mitigations from the revenue vehicle red signal violations that could apply to maintenance equipment.

The group discussed the TOC's request to change the monthly CAPTURE meeting date due to a SSWG meeting conflict. J. Dougherty said it is critical for operational group employees to be present, and few if any other dates are available. **Action Item: WMATA will attempt to identify a possible alternative date.**

D. McCoy said the TOC will receive its System Safety elements Triennial Review document request by the end of the week. The group also coordinated on a related CENI/CENV follow-up meeting.

K. Baryshev briefly summarized the TOC's 9/16 SEPP audit.

L. Brown said he is targeting the end of September to send WMATA's revised SSPP to the TOC.

The group discussed logistics for conducting WMATA's and TOC's audits of training and RWP concurrently. WMATA and TOC will discuss this further at a later time.

K. Baryshev noted that WMATA has conducted an investigation regarding WMATA not having performed safety certification on rehabilitated escalators. **Action Item: L. Brown said he would get back to TOC with results of, or progress on, the audit conducted by QAAW.**

TOC asked about the QA procedure on railcar passenger intercoms. **Action Item: J Dougherty said SAFE will follow up and provide the procedure to TOC.**

L. Brown asked for the TOC to provide WMATA with a period of review and comment on the revised Program Standard and Procedures once available. **Action Item: The TOC will send WMATA a draft of its Program Standard and Procedures for comment before it is finalized.**

**Next TOC External Meeting: Wednesday, October 16, at 2:00 pm, at JGB**