

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the District Department of Transportation
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday, November 20, 2013
Meeting Minutes

Name	Agency	Phone	Email
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
Kenneth Korach	TRA/TOC		
James Young	TRA/TOC		
Joshu Shih	TRA/TOC		
Darren McCoy	SAFE		
Monic Morgan	PPLE		
Sgt. Tiffany Washington	MTPD		
Chief Ronald Pavlik	MTPD		
Hercules Ballard	RTRA		
Byron England	RTRA		
Lou Brown	SAFE		
Dorsey Adams	SAFE		
Daryl Sensenig	MTPD/OEM		
Charles Briscoe	CQAL		
L.M.D.D. Biggs	MTPD		
Michael Ealing	SAFE		

External Meeting - 2:00-3:00

The group reviewed action items from the October monthly meeting and approved the meeting minutes.

L. Brown reported that WMATA's hazard analysis on wrong-side door openings is underway and expected to be complete by the end of December

The group briefly discussed the 10/6 Red Line fatality investigation; the next investigation committee meeting is scheduled for Nov. 27.

J. Shih discussed the TOC's recent round of NTD-SSO incident data reconciliation required by the FTA. **Action Item: TOC/J. Shih will arrange a meeting with D. McCoy and M. Ealing to discuss reportability thresholds.**

The group discussed the classification of hazards versus incidents in the TOC accident matrix. The TOC noted that it only requires reports subject to adoption for cases listed in the incidents tab, not the hazards tab.

S. Samarasinghe asked WMATA personnel questions regarding recent incidents involving persons found on the track, cracked rail, command pages regarding signal problems, and a cable hanging loose on a station platform. Regarding the latter incident, L. Brown said a corroded clip was to blame and it was likely the cable came loose from the ceiling during service hours, not before a walk-through; H. Ballard said this is not something a track walker would be able to observe during inspection.

The group discussed updates on security CAPs, and the TOC noted it would like to resume security CAP meetings. Lt. Biggs said he could discuss scheduling with the TOC outside of this meeting.

The group discussed some of the specific vulnerabilities cited in the Silver Line Threat and Vulnerability Assessment. The group also discussed the system-wide Threat and Vulnerability Assessment, for which CAPs have not yet been instituted. **Action Item: Chief Pavlik said he would supply the TVA CAPs to the TOC.**

TOC and WMATA discussed the status of recent TOC Three-Year Safety and Security Reviews:

- D. McCoy said WMATA has not yet created CAPs for the Procurement audit
- The TOC will supply the System Safety elements review and Security element 1 review draft reports by Nov. 29 and Dec. 5, respectively
- WMATA has no response yet for remaining rule compliance study findings

The group discussed potential new dates for Silver Line substantial completion, operational readiness, and revenue operation. K. Baryshev and S. Samarasinghe noted TOC's concern that WMATA's time to implement findings from the upcoming Pre-Revenue Service Review may be short. B. Glenn said the FTA will still conduct reviews concurrently with the TOC when topics are shared, though the FTA's review will begin sooner (prior to operational readiness). D. McCoy said the FTA and TOC will likely receive the FTA's document request by Nov. 22.

K. Baryshev offered to send WMATA its curriculum for new TOC member training for comment and suggestions. **Action Item: TOC will send the curriculum outline to WMATA for suggestions.**

Next TOC External Meeting: Wednesday, December 18, at 2:00 pm, at JGB