

**TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING**  
at the District Department of Transportation  
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001  
Wednesday, December 18, 2013  
**Meeting Minutes**

<b>Name</b>	<b>Agency</b>	<b>Phone</b>	<b>Email</b>
Klara Baryshev	TOC/DDOT		
Joe Tebo	TOC/MDOT		
James Young	TRA/TOC		
Joshu Shih	TRA/TOC		
Richard Sarles	GM		
Jim Madaras	Local 689		
Lonnie Murray	TIES/ELES		
Michael DiNatale	TIES/QAAW		
Darren McCoy	SAFE		
Monic Morgan	PPLE		
Hercules Ballard	RTRA		
Randall Grooman	TIES/PLNT		
Lou Brown	SAFE		
Dorsey Adams	SAFE		
Clay A. Bunting	TIES/TRST		
Charles Briscoe	CQAL		
L.M.D.D. Biggs	MTPD		
Christine Shaver	SAFE		
Manuel Kennerly	SAFE		
Rodrigo Bitar	TIES		
James Dougherty	SAFE		

**External Meeting - 2:30-3:15**

The group reviewed action items from the November monthly meeting and approved the meeting minutes.

**Action Item: The TOC will follow through with sending WMATA its new TOC member training curriculum for comments/suggestions for improvements.**

K. Baryshev noted progress made during the latest 10/6 fatality investigation committee meetings. She asked for an update on WMATA progress on the report; M. Kennerly said there is now enough information leading to root causes to produce the final report. J. Dougherty said SAFE is targeting to have it completed internally by the end of the year.

A new recurring TOC-WMATA accident/incident investigation work session meeting date has been scheduled for the first Monday of each month at 9:30 a.m.

K. Baryshev provided an update on accident reports due and investigation adoption statistics as well as open/overdue Corrective Action Plans. D. McCoy noted that WMATA has been able to close 93 CAPs this year and has submitted an additional 20 to the TOC for closure.

K. Baryshev noted to Lt. Biggs that the TOC needs to begin scheduling quarterly security CAP meetings with MTPD (an e-mail request was sent just before this meeting).

**Minutes**

L. Brown said WMATA is incorporating TOC comments on its SSPP revision and expects to have the next iteration by the Jan. 2. due date.

L. Brown said WMATA will likely not have comments on the System Safety Triennial Review draft report by Jan. 2, but will by the following week and would like to have a meeting to discuss them. He said that if WMATA does not meet the due date, WMATA will send an extension request.

D. McCoy said SAFE is continuing to tie together CAPs from various departments in response to the TOC's procurement Triennial Review report. The group also discussed that individual responses (either CAPs or other justification for not creating a CAP) are needed for each both Non-Compliance and Compliance with Recommendation findings on this and all other audit reports.

K. Baryshev asked WMATA how it will ensure joint development and adjacent construction projects receive the level of safety certification that WMATA requires (per a finding in the TOC's recent System Safety elements Triennial Review report). R. Sarles said jurisdictions in Virginia have informed WMATA that the transit agency cannot enforce its requirements for development adjacent to the Silver Line, and that the TOC would have to discuss that decision with those jurisdictions.

K. Baryshev noted that the TOC will soon submit a Silver Line PRSR document request that covers documents not received via the PMOC document request.

**Next TOC External Meeting: Wednesday, January 15, at 2:00 pm, at JGB**