

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
 at the Washington Metropolitan Area Transit Authority
 Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
 Wednesday, November 19, 2014
Meeting Minutes

Name	Agency	Phone	Email
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
Joshu Shih	TRA/TOC		
Robert Kogan	TRA/TOC		
Manuel Arajuo	TIES/CMNT		
Ron Pavlik	MTPD		
Venetia Freeny	MTPD		
Nopadon McKee	MTPD		
Charles Briscoe	SAFE/CQAL		
Darren McCoy	SAFE		
Lou Brown	SAFE		
Monic Morgan	PPLE		
Hercules Ballard	RTRA		
Byron England	RTRA		
Manny Kennerly	SAFE		
Alexa Dupigny-Samuels	MTPD		

Monthly Meeting - 14:00-15:30

The group reviewed action items from the October monthly meeting. **Remaining action items:**

K. Baryshev, S. Samarasinghe to submit executed VPN authorization forms to D. McCoy/SAFE.

Status QAAW audits of train public address (PA) systems, in addition to auditing train intercoms, is pending. QAAW to advise on status of audit schedule.

DULS to transmit Silver Line Phase 1 Lessons-Learned document to TOC upon completion.

TOC to re-schedule meeting with Virginia Department of General Services (DGS) re: Silver Line Phase 1 fire/life safety PRSR findings. Re-scheduled meeting date TBD.

The group was unable to approve the September quarterly and October monthly meeting minutes due to quorum not being met.

K. Baryshev requested status updates from WMATA regarding ETS Box placement for Phase 2 of the Silver Line. L. Brown reported that POWR is re-designing the ETS Box placement. L. Brown also recommended that TOC contact R. Gillwald/MWAA for updates to the design as well. **Action Item: TOC to request update re: Phase 2 ETS Box design from R. Gillwald/MWAA.**

L. Brown provided an update on the 7000-Series (7k) railcar procurement. 7k documentation is ready for TOC's review on the designated computer terminal in SAFE's offices. 7k Safety Certification Working Group (SCWG) meetings are sporadic due to the

SCWG waiting for documentation submittal from Kawasaki. K. Baryshev stated that the TOC shared the “7k SRR At-a-Glance” document in hard copy with SAFE during the November 4 TOC-WMATA Monthly Safety Certification Meeting. **Action item: TOC to transmit electronic version of 7k SRR At-a-Glance to SAFE.**

The group discussed the recent occurrence of passenger self-evacuations at Wiehle-Reston East. RTRA has implemented a process of checks and balances: train operators must make a confirmed radio communication for the train being checked for passengers still aboard, and the Operator must make announcements at Wiehle-Reston East for passengers to disembark the train. Once the train is brought into the tail track west of the Wiehle-Reston East platform, Train Operators are to make another announcement that the passengers will be brought back to the station shortly. M. Kennerly/SAFE provided photographs showing current platform signage; both platforms are currently signed as having trains travel in the direction of Largo. WMATA is currently exploring a mitigation, perhaps covering the “Largo” directional signage on Track 2 (i.e. the track from which trains depart for the tail track).

The group next discussed investigation of accidents and incidents. TOC stated that it would request from NTSB a correction to the Special Investigation Report on Railroad and Rail Transit Roadway Worker Protection. This NTSB Special Investigation Report references the October 6, 2013 incident at Union Station, for which the investigation is still open. The report makes several inaccurate statements, including that SAFE led the incident investigation (the investigation is joint by TOC and WMATA) and that there is a probable cause (the investigation is still open, so no cause has been declared yet).

The group next discussed corrective action plans (CAPs). The TOC inquired about the status of after-action reports (AARs) from MTPD drills and exercises. MTPD Chief R. Pavlik responded that drills are not real events, and creating CAPs for hypothetical events would be problematic. R. Kogan responded that MTPD needs to use the CAP process to track recommendations from the AARs. **Action Item: MTPD to re-evaluate AARs for possible CAP issuance.** K. Baryshev also inquired about the status of the Silver Line Phase 1 Threat and Vulnerability Assessment (TVA); **Action item: MTPD to provide TOC with status update on Silver Line Phase 1 TVA.** Similarly, TOC awaits MTPD’s disposition on the status of the TVA for the existing 86-station Metrorail system. **Action Item: MTPD to provide TOC with status update on 86-station existing Metrorail system TVA.** TOC also requested an update on the analysis of safe dispersal areas on the five new Silver Line stations as part of the Silver Line Phase 1 TVA. **Action item: MTPD Chief Pavlik to issue memo to TOC confirming that safe dispersal areas were expressly considered in the Silver Line Phase 1 TVA.**

The group next discussed the January 2015 MTPD/QAAW ISSA of SAFE. TOC has received the notification letter and awaits the schedule. **(NB. TOC confirmed subsequent to the meeting that it also has the checklists for this audit.)**

K. Baryshev next discussed the status of TOC Triennial Safety and Security Reviews. TOC requested an additional meeting with RTRA to discuss Station Conditions Checklists. **(TOC and RTRA met on 11/25)**

K. Baryshev requested an update on the status of the Red Line Return to ATO. SAFE stated that an update would be available on 11/21. **Action item: SAFE to provide status update to TOC.**

The meeting adjourned.

Next TOC External Meeting (Quarterly): Wednesday, December 17 at 14:00, at JGB